

**AGING AND DISABILITY RESOURCE CENTER OF WAUKESHA COUNTY
ADVISORY BOARD
Meeting Minutes**

Meeting Date/Time: 12/01/11 10:00 a.m.

Location: Human Services Center Brookfield Room

Committee Members:

<u>EA</u>	Farrell, Dennis
<u>X</u>	Goetz, Jennifer
<u>X</u>	Graham, Bill
<u>X</u>	Hansen, Patricia
<u>X</u>	Lee, Glenn
<u>X</u>	Lee, Lorraine
<u>X</u>	Pagels, Nancy

<u>EA</u>	Ruf, John
<u>X</u>	Spitz, Carolyn
<u>X</u>	Turkoske, Julie
<u>X</u>	Weidmann, Larry
<u>X</u>	Wolff, Sandy
<u>EA</u>	Zaborowski, William

X = Present A = Absent EA = Excused Absence

Additional Attendees:

<u>X</u>	Bellovary, Cathy
<u>X</u>	Smith, Sue

Call to Order:

After thanks and greetings extended to the Board by County Executive Dan Vrakas, Chief of Staff Shawn Lundie, County Board Supervisor Duane Paulsen, HHS Director Peter Schuler and Deputy Director Antwayne Roberts, the meeting was called to order by Chair B. Graham at 10:15 a.m.

Public Comments:

None

Approval of minutes of November 3, 2011:

Chair B. Graham called for approval of the meeting minutes of November 3, 2011. G. Lee felt that the correction to the October 6 minutes indicated in the November 3 minutes should be worded *The importance of diet and exercise, pushing boundaries, and learning new things could be essential in delaying the onset this disease.* instead of ... *prolonging the onset this disease.* So noted.

Discuss the ADRC Annual Report

C. Bellovary provided the Board with copies of the Annual Update, which was submitted to the state of Wisconsin. She explained that each year we are asked to supply information on a variety of subjects. C. Bellovary covered each page.

- To be in compliance, the Governing Board must have more members that represent the elder population than members that represent people with disabilities.
- Personnel identified are only those whose wages are funded 50% or more by the ADRC Grant.
- The Annual Budget only identifies those programs and people paid from the Grant.
- Marketing/Promotional items are featured.
- Unmet needs are also reported. Although many issues remain the same year after year, there is a long list of additional unmet needs. For example:
 - Lift chairs are no longer an allowable expense
 - The growing need for more food and staples
 - Transportation
 - We are hoping to amend the DOT Grant to allow the purchase of bus passes to provide transportation to some in need.
 - Budget counseling
 - Family Service in Milwaukee County may be willing to assist Waukesha County.
- C. Bellovary thanked the Board for bringing any unmet needs to the attention of the ADRC and asked that continue.
- The ADRC did not participate in the state's formal process improvement project. A Policy/Procedure is now in place that will provide follow up to all clients.
- Success Stories - Three were submitted. They are truly a testament to the dedicated ADRC staff. S. Wolff shared that she felt these success stores are more meaningful than data.

Discuss the ADRC County Budget as passed

C. Bellovary provided the Board with copies of the ADRC section of the County Budget and asked that it be taken home and reviewed. She did, however, provide a brief, page-by-page explanation.

- The tax levy for Adult Protective Services went up. C. Bellovary is concerned with the rising cost of the APS program. Tax levy is critical to the APS.
- Tax levy for Transportation Services went down. There is a new for-profit Shared Fare taxi service, Waukesha Cab LLC. There may also be a new taxi that will cover the Pewaukee area.
- C. Bellovary will be attending a meeting with Public Works, as there is a possibility they may be cutting back on some routes into Milwaukee, which affects paratransit. More information as it becomes available.
- L. Weidmann indicated he read that Waukesha County purchased new vans with stimulus money and wondered if those could used for the ADRC.
 - The vans were intended to be used by county companies, i.e., General Electric transporting workers from Milwaukee to Waukesha. Details are being discussed.
- Some Administrative functions of the ADRC are now being taken care of by HHS Fiscal staff and Administrative Services.
- The Nutrition Program will require a fund transfer for Home Delivered Meals.

The tax levy is critical to the ADRC and C. Bellovary is grateful to the County Board for recognizing how vital these ADRC programs and services are to the citizens we serve.

Managers Report

- Brookfield Site Manager, Darla Klaas was featured in a recent BrookfieldNow article. It was a wonderful tribute to her and the volunteers at the Brookfield meal site. Excellent PR for the site and the ADRC.
- Active Aging Grant – the first meeting in New Berlin was very exciting. C. Bellovary will continue to update the Board as information becomes available.
- Deputy Director Don Maurer, Transportation Specialist Judy Roehm and Volunteer Program Specialist Christine Rodriguez will retire from HHS/ADRC. Thank you to them for their service. Looking forward to new people with great new ideas.
- Transportation Amendment – Moving a patient from Nursing Home short-term rehabilitation via Meda-Care Vans may not need a CNA on board. It may be appropriate for a family member or friend to accompany the client. In the past, we would have had to say no, but the ADRC will now have the ability to make determinations on a case-by-case basis.
- Results of the Transportation Survey are in. The book is available for review.
- The December 7 deadline for Medicare Part D is approaching. Benefit Specialists are doing wonderful things to assist clients.
- Barbara Woyak compiled ADRC activity data for January – September 2011. C. Bellovary explained the content. A copy of the report was provided to Board members.

State Aging Advisory Committee Report

No Report

However C. Bellovary thanked S. Wolff for her dedication on this committee.

Greater Wisconsin Agency on Aging Resources (GWAAR) Report

No Report

Coalition of Wisconsin Aging Groups (CWAG) Report

No Report

Health and Human Services Board Report

No Report

Other Business

- G. Lee requested information on the Economic Support consortium.
 - Economic Support will no longer be by county, but rather a 5-county regional call center.
 - Implementation date of January 1, 2012. Phone system hooked up and working. Looking to this initiative as a cost-saving measure.
 - As call centers will handle questions, it may not be possible for clients to meet with their worker. Those involved in the merger are confident in the process.

- B. Graham shared that he is a graduate of the Living Well With Chronic Conditions. The program was held in Oconomowoc and at Elmbrook. Instead of professionals, the program was run by highly trained volunteers. Interaction was fabulous; he looked forward to going to the sessions. He will share more highlights at next month's meeting.
- C. Bellovary offered Heidi Reichard, Community Health Coordinator for the Living Well and Stepping On Program attend a future meeting.
- B. Graham thanked the Board for their dedication. This is a good Board and a great group.

Adjournment:

L. Weidmann moved to adjourn the meeting. L. Lee seconded the motion; all in attendance approved. Motion is carried.

Meeting Dates and Times/Next Meeting:

January 5, 2012 - 9:30 a.m.

Approved William Graham Date 1-5-2012

Recorded and Submitted by Sue Smith.